

Department of History

## Spring 2023 Advising Open House

Day: Tuesday, April 25, 2023

**Time**: 11:30 am-12:30 pm

Where: History Department RT 1316 AND Online Advising Center (Microsoft® Teams)

## **How to Attend Virtually via Microsoft® Teams**

- Go to <a href="http://bit.ly/CSU\_HISadvising">http://bit.ly/CSU\_HISadvising</a> or access MS Teams through your campus webmail. Clicking on the nine squares in the upper left corner. Choose Teams from the dropdown. Click on "History Department Online Advising Center." If you are not already a member of the team, you can request access.
- 2. Once in the Team, you can post general questions in the channel or ask for a private instant message or phone call meeting.
- 3. Students can access your private online advising folder through the "Class Notebook" If you have a copy of your major checksheet or other notes you want to share with your advisors, you may upload them to your individual notebook.

## **Unable to Attend**

Schedule an appointment with your advisor via Starfish or contact Carolyn Kinkoph, History Department Administrative Secretary, at <a href="mailto:c.kinkoph@csuohio.edu">c.kinkoph@csuohio.edu</a> with inquiries.

## **Prospective Students**

Are you interested in a History or Social Studies Major?

Speak with advisors on April 25 between 11:30 am-12:30 pm with any questions and to request information about our programs!